



VOLUNTEER JOB DESCRIPTION

STUDENT INTERN

LOCATION: Brookside Gardens, 1800 Glenallan Avenue, Wheaton, MD 20902-1369

NEED: Four to six-hour shift, 1 – 5 shifts per week, Monday through Friday between 8:30a.m. and 5:00p.m.

JOB DESCRIPTION: Brookside Gardens is a nationally known 50-acre public garden attracting visitors to its facilities 364 days each year. The student internship program provides an overview of caring for and maintaining the professional quality and efficiency of botanical garden operations through practical work experience. The intern works with a supervisor in each department, rotating between education, grounds, curatorial, greenhouse, and conservatory. This is a volunteer position.

DUTIES AND RESPONSIBILITIES:

- * Assist the professional staff in each of Brookside Gardens' departments. See individual job descriptions for library, education, office, and Gardens' duties.

QUALIFICATIONS AND REQUIREMENTS:

- * Ability to work with people
- * Ability to listen and follow detailed directions
- * Mature and responsible work attitude with your coworkers
- * Fine motor skills
- * High school student
- * Ability to work weekdays depending on each student's flexibility
- * Ability to perform physical tasks, including ability to:
 - lift 25 pounds
 - bend, squat, and climb ladders
 - tolerate high temperature and high humidity

TRAINING: Interns will receive thorough on-the-job training.

COMMENTS: Interns will gain excellent knowledge and experience in a variety of tasks in the operation of a public display garden. They will provide a valuable service to the Brookside Gardens' staff, and to the community. For more information, call 301-962-1429, or email MCP-GardenVolunteer@mncppc-mc.org.

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