



Montgomery Parks Department
9500 Brunett Avenue Silver Spring, MD 20901
Phone (301) 495-2504

VOLUNTEER JOB DESCRIPTION

JOB TITLE: Urban Tree Steward
LOCATION: Assigned parks in Montgomery Department of Parks

JOB DESCRIPTION:

A major role of the Arboriculture Section in the Horticulture, Forestry and Environmental Education (HFEE) Division, is the stewardship of trees in Montgomery Parks. Urban Forestry Staff conduct inspections of park trees surrounding intensively used areas such as playgrounds, ball fields, paved trails, gardens and buildings within the parks. The Urban Tree Steward volunteer will scout selected park areas and report concerns to the Park's Service Center. The Urban Tree Steward will also assist in public relations and outreach for the Arboriculture Section and the Tree Steward program.

DUTIES AND RESPONSIBILITIES:

1. Scout and submit reports on assigned areas at least once each quarter and after storm events as requested.
2. Reports should include; hanging, dead or dying branches and fallen, dying or dead trees.
3. Email the Urban Forester after each field visit.
4. May assist in public relations and outreach for the Arboriculture Section and the Tree Steward Program.

QUALIFICATIONS:

1. Good public communication skills
2. Represent Montgomery Parks in a positive manner.
3. Ability to work without direct supervision.
4. Knowledge of computers and email system.
5. Successful completion of the volunteer training session.

REQUIREMENTS

1. Minimum age 18. 16 & up if, accompanied by parent/adult supervisor.
2. Follow Montgomery Department of Parks outlined policies and procedures
3. Minimum commitment of one year.

TRAINING:

Scheduled training session provided by Montgomery Parks' staff.

BENEFITS TO VOLUNTEER:

1. A well-rounded tree stewardship experience
2. Familiarity with County parks.
3. Learn tree identification.
4. Gain an appreciation for trees and the benefits that they provide.
5. Help protect and enhance public resources.
6. Exercise while enjoying the outdoors.