



Montgomery Parks Department
9500 Brunett Avenue Silver Spring, MD 20901
Phone (301) 495-2504

VOLUNTEER JOB DESCRIPTION

JOB TITLE: Campground Assistant
LOCATION: Little Bennett Campground
23701 Frederick Road, Clarksburg, MD 20871
NEED: April – October; days and times may vary

JOB DESCRIPTION:

Little Bennett Campground has 91 campsites requiring reservations, check-ins, and friendly counter service. Additionally, the campground offers a variety of activities for its patrons such as crafts, hikes, ice cream socials, outdoor movies, campfires, exploration time in the nature room, and other special events. A Campground Assistant would play a supporting role in accomplishing a wide range of tasks to provide a quality camping experience to campers at Little Bennett.

A person working in this position would have the satisfaction of knowing that they are contributing to a growing effort by the Little Bennett Regional Park to provide a family friendly, nature based camping atmosphere for local residents and visitors from across the United States. A Campground Assistant is a people oriented person who takes pride in representing the Montgomery Parks Department to the public, while providing guidance and information to campground patrons.

DUTIES AND RESPONSIBILITIES: (A combination of the following may be assigned)

- Greet the public, respond to public inquires, and distribute camper information
- Camper check-in
- Take campsite reservations
- Lead or assist with a two mile hike
- Lead or assist with a craft project for children
- Lead or assist with an ice cream social
- Maintain and monitor the use of a dynamic exhibit area and activity center
- Set up, show and clean up from a movie event at the campground, independently or with assistance, troubleshooting unexpected problems with all associated equipment
- Prep for, control, deliver, and clean up from a group campfire event at the campground, independently or with assistance
- Assist with special events and programs by guest presenters
- Conduct a litter pick-up in the amphitheater or the auditorium at the end of an event or program

QUALIFICATIONS:

- Solid communication skills, good command of the English language (other language proficiencies welcome!)
- Ability to work well with others (and with a wide variety of age groups and backgrounds)
- Ability to work in an outdoor nighttime setting
- Ability to follow directions with accuracy and with attention to detail
- Ability to work independently
- Ability to speak to a medium to large size group
- Ability to lift a minimum of 25 lbs.
- Ability to perform tasks of a physical nature in an outdoor environment
- Desire to learn natural history programs and share that knowledge with the public

REQUIREMENTS:

- Minimum age 18 years
- References
- Background Check required
- Ability to commit to a pre-arranged schedule
- Some knowledge of natural and cultural history of the northern area of Montgomery County, or the ability to learn same

TRAINING:

Training is provided on the job by the campground manager or designee

COMMENTS:

This could be a rewarding experience for someone who possesses a technical ability, enjoys the outdoors and can relate to people who enjoy camping. Volunteers in this position would provide a valuable service to a public campground.

Created March 2011