

**Montgomery County Parks Department**

9500 Brunett Avenue Silver Spring, MD 20901  
Phone (301) 495-2504

**VOLUNTEER JOB DESCRIPTION**

**JOB TITLE:** Light Show Assistant

**LOCATION:** Brookside Gardens  
1800 Glenallan Avenue  
Wheaton, MD 20902

**TIME:** 5pm to 10pm

**JOB DESCRIPTION:**

From mid-November through early January, Brookside Gardens presents the Garden of Lights, a colorful outdoor light display, focusing on the four seasons in a garden. Additionally, the Conservatory is set up inside with a beautiful floral display and train exhibit. Volunteers are needed each evening the show is open to provide outdoor assistance and to staff the Conservatories during the show. Outdoor volunteers will serve as show monitors and parking assistants. Show monitors walk through the outdoor exhibits assisting visitors, checking lights, and enforcing rules. Parking assistants monitor the parking lots for empty spaces and assist visitors with locating parking spaces. Volunteers may assist in counting passengers and handing out brochures at the show's entry gates. Conservatory volunteers provide staff presence inside the Conservatories and help to ensure that visitors respect the displays.

**DUTIES AND RESPONSIBILITIES:**

1. Monitor outdoor lights and report problems to staff via radio and/or in writing
2. Provide staff presence throughout the outdoor exhibits
3. Answer questions from visitors
4. Provide parking lot assistance
5. Provide staff presence in the Conservatories
6. Operate walkie-talkie when necessary
7. Discourage tampering with displays
8. Assist with counting vehicles, and/or handing out brochures at show entrance

**QUALIFICATIONS:**

1. Ability to work well with public
2. Good communication skills

**REQUIREMENTS:**

1. Minimum of 4 shifts requested
2. Minimum age of 14 years. Volunteers 11-13 can volunteer with a parent or guardian as registered Child/Parent team. Volunteer Parking Assistants must be 18 or older.
3. Background screening required for volunteers 14 and older.

**TRAINING:**

Training will take place in mid-November at Brookside Gardens Visitor Center. Shift Supervisor will provide additional training when necessary.

**COMMENTS:**

Volunteers should dress in layers for outdoor winter weather and for warmth in the Conservatory.

**BENEFITS:**

Light show volunteers are invited to the Preview Night in mid-November.