



MONTGOMERY COUNTY DEPARTMENT OF PARKS
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

March 2011

Dear Tennis Patron:

The enclosed packet contains important information about the lottery for court time in the 2011-2012 season at Wheaton Indoor Tennis, which will run **September 8, 2011** through **April 19, 2012**. If you'd like to enter the lottery, please read all of the enclosed information carefully and complete the enclosed application form. Please remember to include your \$150 deposit check with your lottery application. Your request must be received by **9:00am** on **Monday, April 18, 2011** at **Wheaton Indoor Tennis Facility, 11715 Orebaugh Ave., Wheaton, MD (20902)**.

If you have questions, please call us at Wheaton Indoor Tennis at 301-905-3030, or Pauline Betz Addie Tennis Center at 301-765-8650, and ask to speak to the manager.

If you're awarded court time through the lottery process and decide *not* to use the court, your \$150.00 deposit will be forfeited, and you'll have to return the court time to Wheaton Indoor Tennis as soon as possible. Selling your awarded court time to another party is strictly prohibited.

Use the enclosed application to request a specific court number, day of the week and time slot, and we'll do our best to accommodate your request. There will be a \$15.00 fee to change a court number(s) or time(s) after your requested day/time/court number has been approved.

Please do not submit an application if you intend to teach private lessons and/or receive private tennis instructions—unless the instructor is under contract with the Maryland-National Capital Park and Planning Commission (M-NCPPC). The use of Wheaton Indoor Tennis facility for private tennis instruction is strictly prohibited. You can verify if an instructor is under contract with M-NCPPC by calling 301-905-3030. Per Chapter V, Section 18 of the Park Rules and Regulations, "Conducting or soliciting any business, trade or occupation, including the taking of photographs and motion pictures for commercial use, or instructing classes at a charge to the participants, is prohibited unless authorized by permit."

One quick reminder: If you request a two-hour block of time, you'll need to submit two separate pre-printed deposit checks in two different court holders' names. Please see the enclosed "Lottery Application Instructions" for more specifics on the application process and payment.

Refund Policy: Refunds will only be given for unused court time to those patrons who can no longer fulfill their commitment to the tennis facility due to medical reasons. In this case, a doctor's note verifying the medical concerns must accompany the refund request.

Good luck in the lottery, and we look forward to seeing you at the Wheaton Indoor Tennis facility!