



MONTGOMERY COUNTY DEPARTMENT OF PARKS
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

February 1, 2010

Dear Tennis Patron:

The enclosed packet contains important information about the lottery for tennis court time in the 2010-2011 season at Pauline Betz Addie Tennis Center, which will run September 16, 2010 through April 28, 2011. Please read all instructions, then complete the form thoroughly and legibly. If you require assistance, please call our office at 301-765-8650 and ask to speak to the manager. Your request must be received at the Pauline Betz Addie Tennis Center, 7801 Democracy Boulevard, Bethesda MD, 20817 by 9am on Monday, March 1, 2010. We cannot be responsible for the late arrival of mailed applications.

In order to expedite the lottery process, ensure equity in court distribution, and prevent court allocation duplication, we can accept only **one** application per group for a specific day and time. If you want to apply for an additional day and time, you may submit a second application, but it must be in the name of another applicant. Multiple applications by a group for the same specific day and time will be disqualified and deemed ineligible for *any* 2010-2011 seasonal time. If a group is awarded time, and a second application for the same time is received from the same group, your awarded time will be revoked.

Applicants who are awarded court time through the lottery process who decide *not* to use their court will forfeit their \$150.00 deposit, and must return the court time to Pauline Betz Addie Tennis Center as soon as possible. Selling seasonal court time to another party is strictly prohibited.

The use of the Pauline Betz Addie Tennis Center for private tennis instruction is also prohibited. Per Chapter V, Section 18, of the Park Rules and Regulations, "Conducting or soliciting of any business, trade, or occupation, including the taking of photographs and motion pictures for commercial use or instructing classes at a charge to the participants is prohibited unless authorized by permit." Do not submit an application if you intend to teach private lessons and/or receive tennis instruction unless the instructor is under contract with the Maryland-National Capital Park and Planning Commission (M-NCPPC). You can verify if an instructor is under contract with M-NCPPC by calling 301-765-8650.

You may request a specific court on the enclosed application. We will try to accommodate all requests, and have included a chart (see reverse of this page) with the dates, times and courts that are reserved for scheduled group lessons (and therefore not available for seasonal court time) to help you make your selection. There will be a \$15.00 fee to change a court number(s) or time(s) if the request has already been approved. If the time requested interferes with a two-hour block that has not been sold, the request will not be fulfilled.

If you request a two-hour block of time, two separate *pre-printed* deposit checks in two different court holders' names are required. Non-compliance with this policy will result in the disqualification of your application.

Lastly, only personal checks with pre-printed names and address will be accepted. The name on the pre-printed check must match the applicant name on the application. Hand-written names on the checks will not be accepted. **NO BUSINESS CHECKS WILL BE ACCEPTED.** No use of the same check for separate applications will be accepted unless there are two names on one check. In that case, the first and second person on the check may apply for two separate times only once.

Good luck in the lottery, and we look forward to seeing you at Pauline Betz Addie Tennis Center!