

Cabin John Ice Rink

10610 Westlake Drive, Rockville, MD 20852

Main: 301-765-8620 Fax: 301-469-6196

FOR OFFICE USE ONLY	
DATE	
STAFF NAME	
PRACTICE CARD ATTACHED?	

GROUP LESSON/PROGRAM REFUND REQUEST

STUDENT NAME

CLASS NUMBER

STUDENT NAME

CLASS NUMBER

PARENT/GUARDIAN NAME

STREET ADDRESS

CITY

STATE

ZIP

HOME PHONE

OTHER PHONE (CELL / WORK)

PLEASE CHECK ONE

FULL CREDIT TO PARKPASS ACCOUNT (no expiration date)*

REFUND BY ORIGINAL METHOD OF PAYMENT (less 20% admin fee)**

REASON FOR REQUEST:

PARENT/GUARDIAN SIGNATURE

DATE

*Any Credits to your ParkPass Account do not expire, and can be used towards admissions fees, skate rentals, pro shop, and snack bar. In addition, ParkPass credits can be used at other Montgomery County Parks Facilities such as; MNCPPC Nature Centers, Tennis Facilities, Splash Park, etc. (credits ARE NOT good for Montgomery County Dept. of Rec Programs)

** M-NCPPC REFUND POLICY (eff. 11/09)

- A 100% credit will be issued to your ParkPass Account if you submit a withdrawal request at least 5 business days prior to the start of class.
- A refund, less a 20% administrative fee, will be issued to you if you request a refund less than 5 days prior to the start of class.
- Any refund or credit requests submitted once classes have started are subject to a 20% administrative fee. However, once the second (2nd) class has started, no refunds or credits will be issued.
- If we cancel a class for any reason, you will be notified and will receive a full credit or refund.
- To withdraw from a Summer Camp, please submit a written request to the host facility at least two weeks prior to start of camp. You may choose between a 100% credit to your ParkPASS account or a refund less a 20% administrative fee.
- If your written request is received less than two weeks prior to start of camp, no credit or refund will be issued unless your space can be filled from the waitlist. If the space is filled, you may choose between a 100% credit to your ParkPASS account, or a refund less a 20% admin fee.

For Manager Verification and Approval Only

Credit Issued to ParkPass

Refund Requested

Comments:

Manager Signature

Date Approved



PLEASE RETURN THIS FORM TO THE FRONT OFFICE OR FAX TO: 301-469-6196

Revised 06/11