



## *Contract Payment Policy*

### *for Weddings and Events*

#### **Initial Payment**

The initial payment is 40% of the total rental fee at the time the contract is initiated. Additions to the contract after the initial payment will also be assessed a 40 % deposit to be paid upon receipt of the amended contract.

#### **Final Payments**

The final payment is due 30 days before the date of the event. This consists of the balance of the final rental fee and the refundable \$1,000.00 security/damage deposit

#### **Payment Methods**

Payment can be made via Visa, Master Card or personal check. Clients are encouraged, if possible, to pay the Security/Damage Deposit via credit card as this is the most expedient way to receive your refund.

#### **Cancellation Policy**

Up to 45 days before the Event **50%** of monies paid to date will be refunded. Cancellations received less than 45 days before the event, **all** monies paid to date will be retained as a cancellation fee.

